

# Sustainability Survey Results: 2015 Baseline

Resource Allocation and Efficiency	Percent of Employees*
Re-use office paper	92 %
Recycle office paper	90 %
Take measures to electronically manage new project files	90 %
Default printing on both sides of paper in office	89 %
Recycle spent batteries **	80 %
Have filtered water coolers installed in office	47 %
Purchase recycle paper for office **	32 %
Recycle toner/printer cartridges in office **	18 %
Purchase post-consumer recycled material and goods from eco-friendly supply chain for office **	11 %

Energy Efficient Practices	Percent of Employees*
Close shades in the summer to allow cool off	96 %
Use screen savers or hibernation defaults on computer	93 %
Turn off computer each night	85 %
Use window coverings in the summer	80 %
Have automatic thermostats	80 %
Consider use of daylight instead of powered lighting in office design/layout	73 %
Turn on more than one light in office if given the choice	50 %
Use low energy hibernation mode connector(s) for electronic equipment	35 %
Use portable electric heaters during the winter	19 %
Use motion activated light controls <sup>1</sup>	7 %
Energy Star certified systems	0 %

Transportation (other than driving private vehicle)	Percent of Employees*
Take public transportation	42 %
Participate in carpool	23 %
Ride to work on a bicycle	23 %
Walk to work	12 %

Fleet Management	Percent of Employees*
Minimize vehicle idling in the field	81 %
Routinely maintain vehicles used in the field	67 %

Greenhouse Gas (reducing one's carbon footprint)	Percent of Employees*
Telecommute or participate in virtual meetings	77 %

\*Percentage based off of percentage of survey respondents

\*\*Denotes practices that respondents may be unaware of

<sup>1</sup>Cost prohibitive upon investigation

## Current Practices

- Terraphase purchases 30% recycled paper
- Batteries are collected in battery bins near the printer and shipped off for waste recycling
- Toners/printer cartridges are collected and will be shipped off for recycling
- Terraphase purchases supplies from eco-businesses such as Costco and Staples

